

It is hereby informed to the shareholder that pursuant to SEBI Circular SEBI/HO/MIRSD/MIRSD-RTAMB/CIR/2021/655 dated 03rd November, 2021, It shall be mandatory to furnish the PAN, KYC details and Nomination by holders of physical securities.

Kindly furnish the following documents / details to the RTA in the attached format-

A) PAN

B) Nomination (for all eligible folios)

Details of nomination details shall be furnished hard copy or through electronic mode with e-signature, as follows;

i. Either,

- Nomination through **Form SH-13** as provided in the Rules 19 (1) of Companies (Shares capital and debenture) Rules, 2014 or
- 'Declaration to Opt-out', as per **Form ISR-3**

ii. In case of cancellation of nomination by the holder(s) through **Form SH-14**, then 'Declaration to Opt-out' shall be provided by the holder(s)

iii. Securities holder(s) can change their nominee through **Form SH-14**

C) Contact details

Postal address with PIN, Mobile number, E-mail address

D) Bank account details (bank name and branch, bank account number, IFS code)

E) Specimen signature

Share of all the folio shall be frozen by the RTA on 01st April, 2023, in case any one of the cited document / details is not available with RTA.

Contact details of the Registrars & Share Transfer Agents

Zuari Finserv Limited

Address: Corporate One , First Floor, 5 Commercial centre , Jasola ,
New Delhi – 110025

Email ID: rta@adventz.zuarimoney.com and rta1@adventz.zuarimoney.com and

Phone No. : 011-46581368

Fax No. : 011-40638679

Format for Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities

Name of shareholder	PAN	Nomination (for all eligible folios)	Contact details- 1. Postal address with PIN 2. Mobile number 3. E-mail address	Bank account details- (bank name and branch, bank account number, IFS code)	Specimen signature

* Details of nomination details shall be furnished hard copy or through electronic mode with e-signature, separately for each company, as follows;

i. Either,

- Nomination through **Form SH-13** as provided in the Rules 19 (1) of Companies (Shares capital and debenture) Rules, 2014 or
- ‘Declaration to Opt-out’, as per **Form ISR-3**

ii. In case of cancellation of nomination by the holder(s) through **Form SH-14**, then ‘Declaration to Opt-out’ shall be provided by the holder(s)

iii. Securities holder(s) can change their nominee through **Form SH-14**

Form No. SH-13

Nomination Form

[Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014]

To

Name of the company:

Address of the company:

I/We the holder(s) of the securities particulars of which are given hereunder wish to make nomination and do hereby nominate the following persons in whom shall vest, all the rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being made)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) PARTICULARS OF NOMINEE/S —

- (a) Name:
- (b) Date of Birth:
- (c) Father's/Mother's/Spouse's name:
- (d) Occupation:
- (e) Nationality:
- (f) Address:

(g) E-mail id:

(h) Relationship with the security holder:

(3) IN CASE NOMINEE IS A MINOR--

(a) Date of birth:

(b) Date of attaining majority

(c) Name of guardian:

(d) Address of guardian:

Name:

Address:

Name of the Security

Holder (s)

Signature

Witness with
name and address

Form ISR - 3

Declaration Form for Opting-out of Nomination by holders of physical securities in Listed Companies

(see SEBI circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

[Under Section 72 r/w Section 24 (1) (a) of Companies Act, 2013 r/w Section 11(1) and 11B of SEBI Act, 1992 and Clause C in Schedule VII and Regulation 101 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015]]

Name of the Company :

Registered Address of the Company:

I / we the holder(s) of the securities particulars of which are given hereunder, **do not wish to nominate** any person(s) in whom shall vest, all the rights in respect of such securities in the event of my /our death.

PARTICULARS OF THE SECURITIES (in respect of which nomination is being opted out)

Nature of Securities	Folio No.	No. of Securities	Certificate No.	Distinctive No.

I/ we understand the issues involved in non-appointment of nominee(s) and further are aware that in case of my / our death, my / our legal heir(s) / representative(s) are required to furnish the requisite documents / details, including, Will or documents issued by the Court like Decree or Succession Certificate or Letter of Administration / Probate of Will or any other document as may be prescribed by the competent authority, for claiming my / our aforesaid securities.

Name(s) and Address of Security holders(s)

Signature(s)

Sole / First Holder Name

Second Holder Name

Third Holder Name

Name and Address of Witness	Signature

Form No. SH-14

Cancellation or Variation of Nomination

[Pursuant to sub-section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of the Companies (Share Capital and Debentures) Rules 2014]

Name of the company:

I/We hereby cancel the nomination(s) made by me/us in favor of.....(name and address of the nominee) in respect of the below mentioned securities.

or

I/We hereby nominate the following person in place of as nominee in respect of the below mentioned securities in whom shall vest all rights in respect of such securities in the event of my/our death.

(1) PARTICULARS OF THE SECURITIES (in respect of which nomination is being cancelled / varied)

Nature of securities	Folio No.	No. of securities	Certificate No.	Distinctive No.

(2) (a) PARTICULARS OF THE NEW NOMINEE:

- i. Name:
- ii. Date of Birth:
- iii. Father's/Mother's/Spouse's name:
- iv. Nationality:
- v. Address:
- vi. E-mail id:

vii. Relationship with the Security holder:

(b) IN CASE NEW NOMINEE IS A MINOR--

i. Date of Birth:

ii. Date of attaining majority

iii. Name of guardian:

iv. Address of guardian:

Signature

Name of the Security

Holder (s)

Witness with name and address